

## JAI ACADEMY

### PAYMENT RULES

1 – The fee covers all expenses, including teaching expenses for the academic session. It is therefore of the utmost importance that all fees be paid promptly.

2 – Please note the following points with reference to fee submission:

- Online fees can be paid 24\*7 via school mobile application as well as on our website mentioned below  
1 – JAI ACADEMY - [www.jaiacademy.in](http://www.jaiacademy.in)
- Fee can be paid in **CASH MODE** at fee counter of the HDFC Bank, Dumroo Cinema Main Branch only. Also, cash fee will be accepted only with the **Fee Booklet**.

3 – In special circumstances and only after approval from the school administration cash fees will be accepted at school fee counter along with the below mentioned charges per transaction:

- **Administration Charges** - Rupees 500/-
- **Cash Handling Charges** - Rupees 500/-
- **Total-** Rupees 1000/-

**NOTE:** If the fee is paid using any other mode as stated above, it will be deemed not received in our accounts.

#### 4–PAYMENT SCHEDULE FOR EVERY QUARTER IS GIVEN BELOW

Class	<u>1st Quarter</u>	<u>2nd Quarter</u>	<u>3rd Quarter</u>	<u>4th Quarter</u>	<b>LATE FEES:</b> After due month of every quarter
	<b>DUE DATE</b> -01st April 2023 <b>LAST DATE</b> -30th April 2023	<b>DUE DATE</b> -01st July 2023 <b>LAST DATE</b> -31st July 2023	<b>DUE DATE</b> -01st October 2023 <b>LAST DATE</b> -31st October 2023	<b>DUE DATE</b> -01st January 2024 <b>LAST DATE</b> -31st January 2024	
PC	8025	8025	8025	8025	<b>Rupees 100/- per 10 days</b>
NUR / KG	8025	8025	8025	8025	
I & II	8760	8760	8760	8760	
III TO V	9130	9130	9130	9130	
VI TO VIII	9500	9500	9500	9500	
IX & X	12040	12040	12040	12040	
XI & XII COMMERCE	12775	12775	12775	12775	
XI & XII SCIENCE	13880	13880	13880	13880	

5 - **SPECIAL DISCOUNT: 5% discount** will be given if the whole year's fee is paid using a ONE-TIME PAYMENT option on or before the last working day of April 2023

6 – The last working day of the first month of every quarter will be considered as the final date in case you wish to submit the fees via cash mode in bank. After this date bank will not accept fee for the respective quarter. Fee can be deposited along with the late fee charges through the school mobile application

7 – If the fees for every quarter is not cleared by the last day of the respective quarters, the name of the student will be struck off the rolls. Re-admission may be allowed at the discretion of the principal, only after the payment of dues with a re-admission fee of rupees 1000/-. This is subject to availability of a seat in the relevant class

8 – Until the outstanding fee is received, no internal examination results, reports or recommendations to other schools / colleges will be issued to the student or parent.

9 – In case the fee has been paid twice, it will be adjusted in the next quarter

10 – Concession of any category like sibling, staff etc. will not be considered without official authorization

11 – In case of loss of the fee booklet, a request for a duplicate fee booklet needs to be submitted in the school at the earliest. A duplicate fee booklet will be issued against a payment of rupees 300/-

12 - The school shall not be held responsible if fees are not paid on time. Parents are expected to follow the guidelines and pay fees on time to avoid late fine.

13 – Fee once paid will not be refunded on any ground whatsoever

14 - Transfer certificates and Student Progress Reports are issued only after the library books are returned, all dues are cleared, school property like books, equipment's if any, are returned and a "No Dues Certificate" has been issued by all the concerned departments.

**BANK TIMINGS: MONDAY TO SATURDAY- Except for Holidays/Festivals (10:00 a.m. To 01:00 p.m.)**

**NOTE: Second and Fourth Saturday will be bank holidays.**

**SCHOOL OFFICE TIMINGS: MONDAY TO SATURDAY- Except For Holidays/Festivals. (09:00 a.m.TO 01:00 p.m.)**